



## Track 2A | Entry (College Units)

*Track 2A is intended for licensed and license-exempt family child care home providers, family child care assistants and center-based staff who have completed less than 6 ECE units. The goal of this track is to prepare individuals to earn a Child Development Teacher Permit and/or an AA degree in Child Development or a related field.*

*Maximum time in track: Child Care Center Staff 3 years; Family Child Care Home Providers 4 years*

**Stipend: \$500**

# Track 2A Requirements

- I. Entry Requirements:** To apply for Track 2A of the Sacramento CARES Program you must meet each of the following requirements:
- A. Work for pay in a licensed or license-exempt center-based program or family child care home in Sacramento County for a minimum of 15 hours per week.
  - B. Be 18 years or older.
  - C. Provide direct care for children at a publicly funded child care center OR Provide care for children birth to five years old in a licensed child care center, family child care home or license-exempt family child care home.
  - D. Have earned less than 6 units of college coursework in Early Childhood Education (ECE).
  - E. Earn an income of less than \$60,000 annually.
  - F. Must be employed with the same child care program or family child care home from January 1, 2009 through December 31, 2009.
- II. Annual Eligibility Requirements:** To become eligible to receive a stipend you must meet each of the following requirements:
- New and returning applicants:***
- A. Complete 4 units of college coursework in the Spring, Summer or Fall semesters of 2009 with a grade of C or better. Units must be ESL, linked study skills classes that help a participant gain skills that enable him/her to take Permit applicable ECE classes, or unit-bearing ECE and GE classes that are applicable toward the Child Development Permit and/or an AA degree in Child Development or a related field.
- Returning license-exempt family child care home applicants:*** Must meet the requirements in Section II. A above and:
- B. Must be licensed by February 12, 2010.
- III. Documentation: All documentation due by February 12, 2010.**
- A. Center Staff must submit:
    - 1. Last pay stub issued in December 2009.
    - 2. Letter of employment verification (see sample letter on page 39).
    - 3. A copy of all college transcripts with grades.
    - 4. Education Portfolio or Education Plan from college.
  - B. Licensed Family Child Care Home providers must submit:
    - 1. Child Care Roster (see page 43 for Roster).
    - 2. A copy of Family Child Care License(s). Include prior license if provider has moved or changed capacity.
    - 3. A copy of all college transcripts with grades.
    - 4. Education Portfolio or Education Plan from college.
  - C. Family Child Care Home Assistants must submit:
    - 1. Letter of employment verification (see sample letter on page 39).
    - 2. A copy of Family Child Care License(s). Include prior license if provider has moved or changed capacity.
    - 3. A copy of valid ID including date of birth.
    - 4. A copy of all college transcripts with grades.
    - 5. Education Portfolio or Education Plan from college.
  - D. License-exempt providers must submit:
    - 1. Child Care Roster (see page 43 for Roster).
    - 2. A copy of all college transcripts with grades.
    - 3. Education Portfolio or Education Plan from college.

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*“With the help of the CARES Program I found the motivation to get an AA degree in ECE and a master teacher permit at the age of 51! I would have never thought it to be possible but with the support of the staff and CARES behind you, it is easy to obtain your goals and move forward.”*

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# Track 2A: Entry (College Units) Checklist

## **Center Staff must submit:**

- Last pay stub issued in December 2009.
- Letter of employment verification (see sample letter on page 39).
- A copy of all college transcripts with grades.
- Education Portfolio or Education Plan from college.

## **Licensed Family Child Care Home providers must submit:**

- Child Care Roster (see page 43 for Roster).
- A copy of Family Child Care License(s). Include prior license if provider has moved or changed capacity.
- A copy of all college transcripts with grades.
- Education Portfolio or Education Plan from college.

## **Family Child Care Home Assistants must submit:**

- Letter of employment verification (see sample letter on page 39).
- A copy of Family Child Care License(s). Include prior license if provider has moved or changed capacity.
- A copy of valid ID including date of birth.
- A copy of all college transcripts with grades.
- Education Portfolio or Education Plan from college.

## **Licensed-exempt providers must submit:**

- Child Care Roster (see page 43 for Roster).
- A copy of all college transcripts with grades.
- Education Portfolio or Education Plan from college.

***All documentation due by February 12, 2010***